



अखिल भारतीय आयुर्विज्ञान संस्थान  
ALL INDIA INSTITUTE OF MEDICAL SCIENCES  
अंसारी नगर, नई दिल्ली -110026  
ANSARI NAGAR, NEW DELHI- 110026

NO. : FD/01/IT-Projects

Dated : 23.07.2024

**Sub: Regarding Form -16 for FY 2023-24 in respect of AIIMS, New Delhi.**

It is brought to the notice of all concerned that Form-16 in respect of employees of AIIMS New Delhi has been uploaded on SAHAS Portal and the users can download the same after login in to the SAHAS portal by opening the link Income Tax -> IT Assessment -> selecting FY 2023-24. The same are also available at AIIMS intranet site.

However, certain representations have been received regarding mismatch in amount in Part 'A' and Part 'B' of form 16. It is intimated that the same are being resolved on case to case basis and data being updated on IT portal. Revised form 16 will also be updated on SAHAS portal for all such cases. Clarification issued vide circular no. **AIIMS/FD/IT/23-24/CDAC dated 12.07.23 (copy enclosed)** may also be referred to all such discrepancies. Cases where Part 'A' amount is still shown in excess to Part 'B' may be reported immediately for necessary rectification.

In the cases of JR/SR details of Part 'A' for the Qtr 1 (March to June) will be shown on the 26AS of the individual on IT portal. In case of any discrepancy, report immediately

As regard to the variation in actual salary drawn and amount shown in AIS of IT portal, the same pertains to the cases where LPC has been issued. The same is due to some technical issues in system and the same will be handled in due course. The ITR may be filed in accordance with the Form-16.

Reference is also invited to circular no. **Fin.Div/Cash/2023-24 dated 06.09.23 (copy enclosed)** vide which it has been requested to check the correctness of PAN no. showing in Payslip and reporting any discrepancy to concerned Accounts officer. It is again requested that users may again verify the correctness of PAN no. in payslips and also link the same with AADHAR no. as per the IT Department mandate for ensuing financial year so as to avoid issues at later stages.

This issue with the approval of Sr. FA (AIIMS).

  
Financial Advisor  
AIIMS, New Delhi

To,

The PIC (Computer facility) -

For uploading the same on website.

**Copy to:**

- 1 Chiefs of all centres/ Head of all Departments/ Medical Superintendent
- 2 Dean (Research)/ Dean (Academics)/ Dean(Examination)/ Registrar
- 3 CAO/ All Admin Officers
- 4 All F&CAO / Accounts officers in FD, Main & Centres
- 5 PS to Director/ PS to ADA/
6. Hindi section – for translation in hindi

अखिल भारतीय आयुर्विज्ञान संस्थान, अंसारी नगर, नई दिल्ली-110029  
ALL INDIA INSTITUTE OF MEDICAL SCIENCES, DELHI  
**IMPORTANT CIRCULAR**

No. AIIMS/FD/IT/23-24/CDAC

dated: - 12<sup>th</sup> July 2023

**Sub:- Tax deduction at source under section 192 of IT Act 1961 for  
FY 2022-23: Issuance of Form-16 regarding.**

It has been noted that some of the faculties/employees of this Institute are facing issues in Form-16 for financial year 2022-23 (AY 2023-24). The issues have generally been on the clarity of deductions under section 10, discrepancy in Part A and Part B etc.

In this regard, the following clarifications are hereby given-


Sl.No.	Issues	Clarification
1	Discrepancy in Tax amount shown in Part A and Part B of Form 16	Part A denotes TDS deducted vis a vis deposited with the IT department by the DDO on monthly basis; whereas Part B denotes tax liability as per section 192 of IT act. The difference of TDS in Part A and Part B would imply refund or short deductions, as the case may be.
2	Discrepancy in gross salary shown in Part A and Part B	There could be some cases of mismatch in gross salary in Part A and Part B. These differences are generally on account of payments of bills which are non-taxable in nature paid through supplementary bills. In such cases deductions under section 10, wherever applicable have been provided. It is clarified that in case of any difference of gross salary in Part A and Part B, the figures shown in Part B would prevail.
3	Total of payslips are not matching with gross salary shown in Form 16-Part B	The pay slip is generated based on regular salary paid to the employee on monthly basis. It does not contain miscellaneous payment such as newspaper allowance, telephone allowance etc paid during the month through supplementary bill.
4	Details of remuneration paid by the exam section	The examination section does not have separate TAN for filing ITR. Hence,

	which has been included in gross salary not provided to employees.	remuneration paid to faculties/employees has been incorporated in a consolidated manner. FD in consultation with CDAC will arrange to provide the details shortly.
--	--	--

It is further intimated that all efforts are being made by the concerned DDOs to resolve the issues at the earliest and corrections, wherever required would be completed/uploaded in IT portal latest by 13.07.2023.

For any query/clarifications, the following officials may be contacted:-

1. Upendra Kumar, Accounts Officer email : [ao.audit@aiims.gov.in](mailto:ao.audit@aiims.gov.in), mobile +91 78381 29501.
2. Prakash Kumar Giri, Accounts officer, [ao.cash@gmail.com](mailto:ao.cash@gmail.com), 8750244928
3. Nikhil Jain, Accounts Officer, [acco.it@aiims.gov.in](mailto:acco.it@aiims.gov.in) , +91 98144 77519
4. Manoranjan Jena, Programmer, [mjena71@gmail.com](mailto:mjena71@gmail.com) , 078388 47670

  
**(Vijay Pal Singh)**  
**Financial Advisor**

**Distribution:-**

**PIC- Computer facility -**

for uploading in AIIMS website for wider dissemination amongst the faculties / employees of this institute.

**Copy to:**

PPS to Director / PS to Addl. Director/ PS to Sr. FA



अखिल भारतीय आयुर्विज्ञान संस्थान, अंसारी नगर, नई दिल्ली-110029  
ALL INDIA INSTITUTE OF MEDICAL SCIENCES  
Ansari Nagar, New Delhi – 110029

रोकड़ अनुभाग / Cash Section

### Important Circular

Fin.Div/Cash/2023-24/

दिनांक / Dated: 06.09.2023

**Subject: Verification of PAN number by officials to obviate any PAN/Form 16 error in FY 2023-24**

During the regular filing of ITR for 1<sup>st</sup> Qtr- FY 2023-24 (AY 2024-25), invalid PAN in respect of some of the employees has been detected, which is urgently required to be corrected to avoid any tax implications at the later stage.

In view of the above, all faculties/officers/employees are requested to check and verify their PAN details shown in pay slip and discrepancy, if any noticed may immediately be reported to the concerned Accounts Officer for correction and updation in records.

  
Financial Advisor (Actg)

Copy to:-

1. The Computer Facility:- With a request to upload this on official website of the institute

